

Health and Safety Risk Assessment

Acheta Consulting Ltd

Assessment completed by: John Simmons (Managing Director), May 2008

Review date: May 2011

Introduction

During the course of your work you will be required to work in a wide range of sites and will encounter a variety of hazards. Most of these will be hazards common to many sites, so-called generic hazards, and it is the objective of this risk assessment to alert you to these, and to identify how the risks arising from such hazards may be minimised.

Some sites will also have specific hazards associated with them, for example, moving vehicles, explosive atmospheres, presence of asbestos, fragile roofs and surfaces, confined spaces etc. It is anticipated that you will be alerted to the risks arising from such hazards by these sites own induction and permit to work procedures.

In addition, you have been supplied with the following equipment, and must use this as circumstances demand:

- Hi-visibility coat and vest.
- Intrinsically safe torch.
- Safety glasses.
- Bump cap
- Hard hat

Those hazards that have been identified as generic are described below, together with an assessment of the degree of risk, and the means of controlling such risks:

As most of our work is concerned with food and allied industries it is intended that all employees will be required to be in possession of a valid SPA Food and Drink Safety Passport. This will form the basis of health and safety awareness training within the company.

| Hazard | Assessment of risk | Controls |
|------------------------|--|---|
| Slips, trips and falls | High; these are the major cause of accidents in our client base. | Safety shoes will be provided and must be worn at all times when working on clients premises. Shoes should be replaced when tread becomes insufficient to provide a good level of grip. Hand-rails must be used when using stairs in clients premises. |
| Excessive noise | High; many of the sites where we work have noise levels likely to cause damage to the human ear. | You have been issued with ear-plugs and defenders, and must use either, or both, as site circumstances demand. |

| Hazard | Assessment of risk | Controls |
|---------------------------------|--|---|
| Working from stepladders | Moderate; you will occasionally need to use stepladders, primarily to access roof voids where pest monitors are sited. It is anticipated that this will be no more than once or twice a week, and for periods not exceeding a total of more than 30 minutes per site on each occasion. | <p>You have been issued with the HSE's leaflet 'Safe use of ladders and stepladders', and instructed in the main provisions concerning pre-use inspection and safety in use.</p> <p>You will inevitably be called upon to use your own judgement as to the safety of use of stepladders on individual sites, and should, in no circumstances, use ladders that you believe to be in any way unsafe, or when circumstances of use may be considered unsafe.</p> |
| Driving | Moderate; There is an unavoidable amount of driving involved in your job. Risks associated with this are clear, and efforts will be made to minimise these. | <p>Driving will be minimised by providing hotel accommodation when working significant distances from home. As a rough guide you will be expected to stay overnight when working any further than 150 miles away from home, for two or more consecutive days.</p> <p>Risks while driving should be minimised by taking regular breaks. As a guide you should drive for no longer than 3 hours without taking a break.</p> <p>Risks will be further minimised by your being required to attend a one-day defensive driving course at an early stage of your employment.</p> <p>You will be required to provide your driving licence for inspection at least once every year.</p> |
| Inspection of process machinery | Moderate; You will be required to carry out inspections of process machinery and electrical panels as part of your normal work activities. There are obvious risks associated with unexpected start-up, or exposed electrical parts, whilst doing so. | <p>Inspection of machinery internals must not be attempted whilst machinery is running or not isolated. On occasions it may be possible to inspect such machinery simply by opening the access panel or door, though even this should be avoided where possible.</p> <p>True inspection of plant internals must only be attempted when permission has been gained from site personnel. Where necessary plant should have been isolated and/or locked off in advance of such inspection.</p> |
| Asthma and dermatitis | Low; many of the sites where we work contain dusts with allergic potential. Your exposure to these should be relatively slight. | You should be aware of the allergic potential of such dusts, and report any respiratory or skin complaints that could be associated with such exposure. You will then be required to obtain a report from a qualified medical practitioner. |

| Hazard | Assessment of risk | Controls |
|--------------------------|---|---|
| Allergic reaction | Low; many of the sites where we work handle materials such as nuts and milk powders. These may provoke severe allergic reaction in some individuals. | You will have been questioned about this as part of your selection for employment, and you will not be required to enter sites handling such materials. Should you become aware of any possible developing allergic problem you must make your manager aware of this immediately. |
| Use of a computer or VDU | Low; you will be required to use computing equipment to produce a variety of documents. It is anticipated that this will amount to no more than two days in any one week, usually significantly less. This work will generally be completed in your own home. A lap-top and separate keyboard will be provided. | A separate risk assessment will be carried out on your home working environment, such that the risks associated with computer use are minimised. |

| Document | Signature to indicate that document has been received | Date |
|--|--|-------------|
| Company health and safety policy statement. | | |
| Health and safety law; what you should know. | | |
| Safe use of ladders and stepladders. | | |
| Working with VDU's | | |

Risk assessment received by

Print name:

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